

FIELD TRIP REQUEST FORM

- Day Trip, school day
- Day Trip, nonschool day
- Overnight Trip, ___ Nights
- Out-of-State Trip, 6 Nights

Date(s) of Trip: 4/3-4/9 Alternate(s): _____

Destination: NEW YORK

Intermediate destinations, departure, and arrival times, if overnight or out-of-state

SFO depart 4/3/19 @ 9:35am → NJNY arrive @ 6:00pm

NJNY depart 4/9/19 @ 5:30pm → SFO arrive @ 9:10pm

Date of Request: 1/17/19 # days prior to trip: 77

Sponsoring Group: PHOTOGRAPHY School: TAM

Number of Students Participating: 23 Number of Chaperones 3

Purpose of Trip: ART TOUR of NYC + surrounding areas.

Attach documentation for scheduled events, programs

Swimming included: Yes No If yes, complete E(2) 6153

Estimated cost of trip: 0 Cost per student: \$1650

Charged to: School M/E Student Body Athletics Organization budget

Fund-Raising Student/Parent Contribution Other: _____

Mode of Transportation: Contract bus Employee car

Volunteer car Student driven car Other: plane

(complete Driver Certification Form E(1) 3541.1)

Insurance Coverage Needed:

- Day Trip: Student insurance for students not covered by their own or parent's insurance, insurance available through the District
- Overnight or Out-of-State Trip: Extended Short-Term Group Coverage, available through the District (See 5142 - Insurance)

Staff Member in Charge, Print Name: MARY KRAWCZYK

I have read and will abide by Board policies and regulations pertaining to field trips.
 (cf. 6153 - District-Sponsored Trips)
 (cf. 5142 - Transportation for School-Related Trips)
 (cf. 5541.1 - Insurance)

Signature _____

Principal - Signature [Signature] Date 1/22/19

TAMALPAIS UNION HIGH SCHOOL DISTRICT
 Larkspur, California