

# **MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES**

## **Tamalpais Union High School District**

**January 29, 2019**

Kreps Conference Room  
395 Doherty Drive, Larkspur, California  
Phone (415) 945-1020 - FAX (415) 945-1026  
[www.tamdistrict.org](http://www.tamdistrict.org)

### **Attendance**

#### **Trustees**

Leslie Harlander  
Dan Oppenheim  
Barbara Owens  
Cynthia Roenisch  
Kevin Saavedra

#### **Student Trustees**

Matty Darragh-Ford, Drake High School  
Kara Kneafsey, Tamalpais High School  
Charlotte Pearson, Tamiscal High School  
Lauren Steele, Redwood High School

### **1. Call Meeting to Order**

The regular meeting of the Board of Trustees of the Tamalpais Union High School District (District) was called to order at 4:30 p.m. in Kreps Conference Room, Redwood High School, Larkspur. A quorum was declared present.

### **2. Approval of Closed Session Agenda**

M/S/C (Roenisch/Oppenheim), unanimously.

### **3. Public Comments on Closed Session Agenda**

There were no public comments on the closed session agenda.

### **4. Hear Appeal of a Denial of an Interdistrict Transfer Request for Student D**

Parent and Student D spoke to the board confidentially in regards to the denial of an Interdistrict transfer. Dr. Taupier spoke on behalf of the District

### **5. Recess to Closed Session in the Superintendent's Office**

The board recessed to closed session at 4:40 p.m.

#### **A. With respect to every item of business to be discussed in closed session pursuant to Ed Code 35146:**

- 1. Consideration of student matter - confidential information involving Student D.**

#### **B. With respect to every item of business to be discussed in closed session pursuant to Gov Code 54957.6:**

**C. With respect to every item of business to be discussed in closed session pursuant to Gov Code 54957**

**6. Reconvene into Open Session**

The board reconvened into open session at 6:01 p.m.

**7. Announcement of Reportable Action Taken in Closed Session**

In regards to Item 5.A.1., the board met in closed session to discuss the appeal of the denial of an Interdistrict transfer for Student "D." A motion was made by Ms. Roenisch and was seconded by Mr. Saavedra to uphold the denial of the Interdistrict transfer, and the vote was unanimous (Harlander, Oppenheim, Owens, Roenisch, Saavedra).

**8. Approval of Agenda, Including Time Limits**

M/S/C (Roenisch/Oppenheim), unanimously.

**9. Public Comment on the Consent Agenda**

There were no comments on the Consent Agenda.

**10. Approval of Consent Agenda**

M/S/C (Oppenheim/Owens), unanimously, to approve the Consent Agenda, with the removal of Items 14.B. and 14.C. for discussion in Trustee Considerations.

**11. Student Trustee Reports**

Lauren Steele, Redwood High School, reported on the One Day One Dollar fundraiser for Butte County fire victims, Club Day, Course workshops, sports, and a tobacco prevention presentation on vaping.

Kara Kneafsey, Tamalpais, reported on an electives fair, the winter rally, One-Act plays, breakthrough day plans, and spring sports.

Matty Darragh-Ford, Drake High School, reported on Winter Formal, registration events, and the winter rally to celebrate student rescuers.

Charlotte Pearson, Tamiscal, reported on yearbook classes, tutoring, and Junior night for college information.

Ms. Owens asked about the student trustee impressions of a recent legislation action trip to Sacramento. The students all reported that it was a worthwhile and interesting experience.

**12. Superintendent's Report**

Dr. Taupier reported enjoying the Drake rally. Each of the school sites is busy with scheduling for next year, and registering next year's freshmen. Dr. Taupier has completed the staff and parent forums to collect feedback on the recommended budget reductions,

and she thanked everyone for their input.

### **13. Trustee Considerations**

#### **A. Measure J Campaign Recognition**

Ms. Harlander thanked the Measure J Committee who worked diligently in a short amount of time to pass a new Parcel Tax. She read a letter from Congressman Jared Huffman, who congratulated the District on passing the measure, and for being a community that obviously supports education. The committee members were called up to receive a certificate of appreciation: Co-Chairs Karen Loebakka and Dana Linker Steele, and volunteers Laura Anderson, Laurie Dubin, Jennifer Ginsburg, Pascale Gregory, Stephanie Hellman, Hilde Graemling, Ethan Moeller, Emily Ulhorn, and Tracey Van Hooser. Board member Kevin Saavedra was also thanked for his hard work in 2018 as the Committee Treasurer.

#### **B. Low Performing Students Block Grant**

After a short break to honor the volunteers, the board resumed the meeting at 6:41 pm. Kim Stiffler, Senior Director of Curriculum and Instruction, provided a presentation on the Low Performing Students Block Grant plan proposal. She explained the parameters, purpose, and how the money would be allocated to meet student needs. M/S/C (Roenisch/Owens), unanimously.

#### **C. Approval of the Public Agency Retirement Services (PARS) Supplementary Retirement Plan for Certificated Non-Management Employees**

Lars Christensen, Assistant Superintendent of Human Resources, explained the retirement incentive and the analysis, based on the number of Certificated employees (24) who submitted their requests. He showed a summary of the fiscal savings, based on those who are eligible and applied for the incentive.

Public Comment:

Melissa Bowman, Tam Librarian, commented on district lay-offs and the timeline for submitting a resignation for PARS.

M/S/C (Roenisch/Owens), unanimously, to approve the Certificated PARS proposal.

#### **D. Approval of the Public Agency Retirement Services (PARS) Supplementary Retirement Plan for Classified Non-Management Employees**

Mr. Christensen also showed the analysis based on the number of Classified employees (19) who submitted a request for PARS. He explained some of the details as to how the District will realize savings.

M/S/C (Roenisch/Saavedra), unanimously, to approve the Classified PARS proposal.

#### **E. Fiscal Advisory Process Report**

Dr. Taupier reported on the January 28 Fiscal Advisory meeting. The committee

reviewed the feedback collected in the survey and at the forums, and they also reviewed and discussed the letter from the County Office of Education (attached to the agenda item). Dr. Taupier will present the final budget reduction recommendations to the Board on February 12. The board will consider the recommendations, and then vote on them at the February 26, 2019 board meeting.

#### **F. Board Norms and Procedures Review**

The Board considered the meeting norms and protocols outlined in the attachment. They discussed adding an agenda item to read the norms at the beginning of the meeting, and reflect on them at the end of the meeting.

Ms. Roenisch suggested striking numbers 5 & 6 on the Board Meeting Norms list, and adding "Focus on the Needs of all Students." Ms. Harlander suggested adding "Committing to No surprises." Board reached consensus and agreed to assign one Board member at the start of each meeting to serve as a process checker. This person will read the Board Meeting Norms at the beginning of each meeting and provide short review at the end of the meeting noting how the meeting went well and how it may need improvement with respect to the norms.

The board also discussed the visiting schools protocols.

#### **G. Discuss and Approve Board Meeting Dates for the 2019-20 School Year**

Dr. Taupier suggested the board meeting dates at a prior meeting, and this was the second time for the board to consider the dates. M/S/C (Oppenheim/Saavedra), unanimously, to approve the calendar of meeting dates.

### **14. Consent Agenda**

#### **A. Approve Minutes from the January 15, 2019 BOT Meeting**

M/S/C (Oppenheim/Owens), unanimously.

#### **B. Approve Personnel Summary for January 29, 2019**

Ms. Roenisch removed Item 14. B. to ask about Leave of Absences. Mr. Christensen responded that this is a contractual agreement. M/S/C (Roenisch/Oppenheim), unanimously.

#### **C. Approve Purchase Orders Over \$40,000 - Fiscal Year 2018/19 (List #12)**

Ms. Harlander removed this item from Consent to ask if the PO was a new expense. Mr. Elsen confirmed that this is a replacement of a prior expense, not a new one. M/S/C (Owens/Saavedra), unanimously.

#### **D. Approve Updated Management Salary Schedule for 2018-19**

M/S/C (Oppenheim/Owens), unanimously.

**E. Approve Textbook/Supplementary Book List**

M/S/C (Oppenheim/Owens), unanimously.

**F. Approve AP Art Field Trip to Italy for Drake High School Students**

M/S/C (Oppenheim/Owens), unanimously.

**G. Approve Global Studies Field Trip for Redwood High School Students**

M/S/C (Oppenheim/Owens), unanimously.

**H. Accept, With Thanks, Donation to RHS Wellness Center**

M/S/C (Oppenheim/Owens), unanimously.

**15. Trustee Reports**

Ms. Owens reported on a teacher housing discussion at the MCSBA meeting, the Drake rally, Drake Open House, and the success of the recent MCOE Legislative Action Day in Sacramento.

Ms. Roenisch reported on the Open House and the Fiscal Advisory observations.

Mr. Saavedra also commented on the Fiscal Advisory observations.

**16. Board President Report**

Ms. Harlander reported on the positive energy at the Drake rally, and commented on how the Administration has been making thoughtful adjustments regarding budget reductions, given the enrollment growth challenges, over the past three years. Those who are new to the discussion may not know the amount of work that has been a part of this process.

**17. Public Comment for Items Not on the Agenda**

David Patterson and Sarah Frye read a letter regarding the importance of school libraries and librarians.

Melissa Bowman commented on the hiring of teacher librarians in the Los Angeles School District.

Derek Hirai, UCSF Athletic Trainers Manager, spoke about the need for athletic trainers.

**18. Conclusion**

**19. Adjournment**

The meeting was adjourned at 8:09 p.m.

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Clerk

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Date