

RECEIVED

TAMALPAIS UNION HIGH SCHOOL DISTRICT
Larkspur, CA

MAR 06 2018

TUHSD
BUSINESS OFFICE

NOTICE OF DISPOSABLE EQUIPMENT
(Prepare in Triplicate – All Copies to Chief Business Official)

Site/Department Redwood-Athletics Date 3/5/18

A. ITEM IDENTIFICATION:

(Please attach list of items for disposal)

Quantity	Description of Item: Make, Model, Serial Numbers and Special Accessories, if any	Age or Year Purchased	Estimated Current Value	Original Cost (If Available)
3	<u>Blue Cheer Mats</u>	?	?	?

B. LOCATION (Where item can be inspected/picked up) Building SMALL GYM Room _____C. CONDITION: (Check One)☐ Still operable or useable (See D)☐ Needs repair☒ Beyond repair

Estimate of Repair \$ _____

Estimate of Replacement \$ _____

D. REASON FOR DISPOSAL:For safety reasons Mats are too old.E. METHOD OF DISPOSAL:☐ Scrap☐ Donate (Explain) _____☐ Sale (Circle One)

InterSchola

Renew Computers

Other (Explain): _____

Estimated Sales Value \$ _____

Requested By Reiser Date 3/5/18 Approved By [Signature] Date 3/5/18
Principal/Designee

(Space below is provided for District Office use)

VALIDATION: (Check One)

Dispose as follows:

_____ Scrap _____ Donate _____ Sale _____ Other _____

Assistant Superintendent of Educational Services	Senior Director of Information Technology	<u>[Signature]</u> 6/6/2018 Director of Maintenance & Operations	<u>[Signature]</u> Chief Business Official
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