

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES

Tamalpais Union High School District

August 13, 2019

Kreps Conference Room
395 Doherty Drive, Larkspur, California
Phone (415) 945-1020 - FAX (415) 945-1026
www.tamdistrict.org

Attendance

Trustees

Leslie Harlander
Karen Loebbaka
Dan Oppenheim
Cynthia Roenisch
Kevin Saavedra

1. Call Meeting to Order

A regular meeting of the Board of Trustees of the Tamalpais Union High School District (District) was called to order at 4:28 p.m. in Kreps Conference Room, Redwood High School, Larkspur. A quorum was declared present.

2. Administer Oath of Office to Trustee Provisional Appointee

Ms. Harlander administered the Oath of Office to new trustee Karen Loebbaka.

3. Approval of Closed Session Agenda

M/S/C (Roenisch/Saavedra), unanimously.

4. Public Comments on Closed Session Agenda

There were no public comments.

5. Recess to Closed Session in the Superintendent's Office

The Board recessed to closed session at 4:32 p.m.

A. With respect to every item of business to be discussed in closed session pursuant to Gov Code 54957

B. With respect to every item of business to be discussed in closed session pursuant to Gov Code 54957.6:

C. With respect to every item of business to be discussed in closed session pursuant to Gov Code 54956.9(a):

1. Settlement of Existing Litigation in OAH Case # 2019 07 0120

D. With respect to every item of business to be discussed in closed session pursuant to Ed Code 35146:

1. Consideration of Confidential Student Matter

6. Reconvene into Open Session

The Board reconvened into open session at 6:02 p.m.

7. Announcement of Reportable Action Taken in Closed Session

Ms. Harlander reported that in regards to Item 5.C.1., the Board approved a settlement in OAH Case # 2019-07-0120 in the amount of \$40,000. The Board approved the Personnel Summary for August 13, 2019.

8. Approve Agenda and Review Norms

Ms. Roenisch read the Board Norms. M/S/C (Saavedra/Oppenheim), unanimously, to approve the agenda.

9. Public Comment on the Consent Agenda

There was no public comment.

10. Approval of Consent Agenda

Ms. Roenisch removed Item 12.H. from the Consent Agenda. M/S/C (Roenisch/Oppenheim), unanimously, to approve all other consent items.

11. Trustee Considerations

A. Introduce and Welcome New Trustee

Ms. Harlander introduced and welcomed the newly appointed trustee, Ms. Karen Loebbaka.

B. Discuss and Consider Board Resolution and Bylaws to Establish a Parcel Tax Citizens' Oversight Committee for Measure J

Mr. Elsen explained why an Oversight Committee is required, and that the Resolution is needed in order to proceed with an application process. The committee is not a decision-making body, but will provide oversight on the use of Parcel Tax funds from Measure J.

Motion Passed: Staff recommends approval of the Board Resolution, associated by-laws, and direction for staff to solicit committee membership. Passed with a motion by Cynthia Roenisch and a second by Karen Loebbaka.

Yes Leslie Harlander

Yes Karen Loebbaka

Yes Dan Oppenheim

Yes Cynthia Roenisch

Yes Kevin Saavedra

C. Discuss and Consider Contract for Financial Advisory Services with Keygent Advisors, LLC

Mr. Elsen provided information on the selection of Keygent for financial advising, and back-up materials requested by the Board. He stressed that this contract is for advice on refinancing existing bonds. There are no new obligations. The board discussed and asked questions to understand why this firm was the best choice for the District. M/S/C (Saavedra/Loebbaka), unanimously to approve the contract with Keygent Advisors, LLC.

D. First Reading of Exhibit (E) 4300: Management, Supervisory, and Confidential Personnel

Mr. Elsen explained the need to update Exhibit 4300. The item will return as a second reading on the Consent Agenda at the August 27 meeting.

E. Take Action on the Amendment to Employment Agreement for District Superintendent - ROLL CALL VOTE

The Board expressed favorable approval to extend the term of the Superintendent's contract for an additional year, to June 30, 2022.

Motion Passed: It is recommended that the Board approve the amendment to the Employment Agreement for the District Superintendent to extend the term by one year, to June 30, 2022. Passed with a motion by Cynthia Roenisch and a second by Dan Oppenheim.

Yes Leslie Harlander
Yes Karen Loebbaka
Yes Dan Oppenheim
Yes Cynthia Roenisch
Yes Kevin Saavedra

F. Review and Take Action on Trustee Assignments, Including Clerk Position

The Board determined assignments, to fill the spots vacated when Ms. Owens resigned, and to adjust other assignments accordingly. Ms. Roenisch was chosen for the Clerk position.

G. Discuss Board Self-Evaluation and Goal Setting Timeline

The Board discussed using an online tool to reflect on goals and effectiveness. They also considered revisiting the District vision and mission statement, to include the current focus on equity and relationship building. A workshop to begin this process will be scheduled in September.

H. Discuss Procedures for Board Members to Request Topics on Future Agendas

The Board discussed procedures to facilitate discussion of future board agenda items and agenda planning.

12. Consent Agenda

A. Approve Minutes of the July 16, 2019 BOT Meeting

M/S/C (Roenisch/Oppenheim), unanimously.

B. Approve Minutes of the July 9, 2019 BOT Meeting

M/S/C (Roenisch/Oppenheim), unanimously.

C. Approve Purchase Orders Over \$40,000 - Fiscal Year 2019/20 (List #2)

M/S/C (Roenisch/Oppenheim), unanimously.

D. Ratify July 2019 Vendor Warrants

M/S/C (Roenisch/Oppenheim), unanimously.

E. Ratify Contracts Over \$40,000

M/S/C (Roenisch/Oppenheim), unanimously.

F. Ratify Contracts Under \$40,000

M/S/C (Roenisch/Oppenheim), unanimously.

G. Approve CIF Voting Designations for 2018-2019

M/S/C (Roenisch/Oppenheim), unanimously.

H. Second Reading of Board Policy and Administrative Regulation 5117 Interdistrict Attendance

Ms. Roenisch removed this item from the Consent Agenda to discuss in Trustee Considerations. Because of enrollment growth, she suggested reducing the number of reasons allowed for accepting students from outside of the TUHS District. There was no action taken. Revisions to the BP/AR will be reviewed at the next meeting.

I. Approve high risk field trip to Sausalito/Richardson Bay Sea Kayak for Tamalpais High School.

M/S/C (Roenisch/Oppenheim), unanimously.

J. Declare as surplus 4 field hockey goals and authorize disposal, RHS Athletics

M/S/C (Roenisch/Oppenheim), unanimously.

K. Declare as surplus two-door freezer and authorize disposal, THS Cafeteria

M/S/C (Roenisch/Oppenheim), unanimously.

13. Superintendent's Report

Dr. Taupier spoke about the goal to build relationships and improve school culture, and to develop the theme of Respect and Responsibility this school year. The annual Administrative retreat included training to support survivors of sexual harassment and abuse. The District will continue its focus on equity. Recent activities include professional

development for new teachers, as well as voluntary training in a variety of areas for all staff during the week of August 12-16. In addition, Dr. Taupier held the first student task force meeting for the prevention of sexual harassment and abuse.

14. Trustee Reports

Ms. Roenisch commended Dr. Taupier for the TUHSD staff development offerings this week. Ms. Harlander recommended an HBO documentary called "At the Heart of Gold" and asked about staff training that staff and board members are required to complete annually.

15. Public Comment for Items Not on the Agenda

There were no public comments.

16. Conclusion

Ms. Roenisch reflected on the Board Norms.

17. Adjournment

The meeting was adjourned at 7:53 p.m.

Clerk

Date