

**TAMALPAIS UNION HIGH SCHOOL DISTRICT**  
Larkspur, CA

RECEIVED

JUN 14 2019

NOTICE OF DISPOSABLE EQUIPMENT  
(Prepare in Triplicate - All Copies to Chief Business Official)

TUHSD  
BUSINESS OFFICE

Site/Department Redwood J HS Soccer Studies Date 6/12/2019

**A. ITEM IDENTIFICATION:**  
(Please attach list of items for disposal)

Quantity	Description of Item: Make, Model, Serial Numbers and Special Accessories, if any	Age or Year Purchased	Estimated Current Value	Original Cost (If Available)
8	boxes of 8 textbooks each <u>The Americans</u>	2002, 2008,	Kirkcaldy \$3.12 each	\$70-90 ea

**B. LOCATION** (Where item can be inspected/picked up) Building RHS Room 205A

**C. CONDITION:** (Check One)

- Still operable or useable (See D)       Needs repair       Beyond repair

Estimate of Repair \$ \_\_\_\_\_  
Estimate of Replacement \$ \_\_\_\_\_

**D. REASON FOR DISPOSAL:**

Outdated / no longer in use / Have been replaced

**E. METHOD OF DISPOSAL:**

- Scrap  
 Donate (Explain) \_\_\_\_\_  
 Sale (Circle One)

InterSchola      Renew Computers      Other (Explain): \_\_\_\_\_

Estimated Sales Value \$ \_\_\_\_\_

Requested By Lisa Kemp Date 6/12/2019 Approved By [Signature] Date 6/13/19  
Principal/Designee

(Space below is provided for District Office use)

**VALIDATION:** (Check One)

Dispose as follows:

\_\_\_\_\_ Scrap      \_\_\_\_\_ Donate      \_\_\_\_\_ Sale      \_\_\_\_\_ Other

Assistant Superintendent of Educational Services	Senior Director of Information Technology	Director of Maintenance & Operations	<u>[Signature]</u> Chief Business Official
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