

TAMALPAIS UNION HIGH SCHOOL DISTRICT
Larkspur, CA

RECEIVED

SEP 04 2019

NOTICE OF DISPOSABLE EQUIPMENT

(Prepare in Triplicate - All Copies to Chief Business Official)

TUHS
BUSINESS OFFICE

Site/Department

Tamais Adult School

Date

9/3/19

A. ITEM IDENTIFICATION:

(Please attach list of items for disposal)

Quantity	Description of Item: Make, Model, Serial Numbers and Special Accessories, if any	Age or Year Purchased	Estimated Current Value	Original Cost (If Available)
52	Please see the attached	2016-2017	\$1155 \$780.-	\$2860.-

B. LOCATION (Where item can be inspected/picked up) Building

RHS

Room

177B

C. CONDITION: (Check One)

☒ Still operable or useable (See D)

☐ Needs repair

☐ Beyond repair

Estimate of Repair \$

Estimate of Replacement \$

D. REASON FOR DISPOSAL:

Adopted new Books (Board approved) for 2019-2020 school year and moving forward.

E. METHOD OF DISPOSAL:

☐ Scrap

☒ Donate (Explain)

☐ Sale (Circle One)

to SELCS Adult school & La Luz; they are still using these books and could use more.

InterSchola

Renew Computers

Other (Explain):

Estimated Sales Value \$

780.-

Requested By

Date

Approved By


Principal/Designee

Date

9/3/19

(Space below is provided for District Office use)

VALIDATION: (Check One)

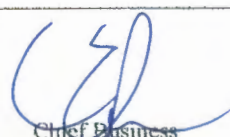
Dispose as follows:

☐ Scrap

☒ Donate

☐ Sale

☐ Other

Assistant Superintendent of Educational Services	Senior Director of Information Technology	Director of Maintenance & Operations	 Chief Business Official
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Peters, Yasmine

Subject: FW: Ventures Inventory

From: maureen johansson

Sent: Tuesday, September 3, 2019 4:01 PM

To: Naish, Jaemi <JNaish@tamdistrict.org>; Farga, Isabel <ifarga@tamdistrict.org>; Peters, Yasmine <ypeters@tamdistrict.org>; Maureen Johansson <moejo11@gmail.com>

Subject: Ventures Inventory

Here's the count for the Ventures Books. The 'used ones' are still usable: only the first 5 pages have writing in them.

maureen

Inventory Ventures Books					
In Room 177					
New Basic Sets	18	Loose Used Student books	18	Loose New Workbooks	1
New Level One Sets	5	Loose New Student books	4		
		Loose Used Student	8		
New Level 2 Sets	8	Loose New Student books	3		
New Level 3 Sets	3			Loose Used Workbooks	6
New Level 4 Sets		Loose New Student books	18	Loose New Workbooks	23
		Loose Used Student Books	4		
		Loose Used Student books	4		
At La Luz, Sonoma					
New Basic Sets	8				
New Level One Sets	5				
New Level 2 Sets	6				
Total:	52	New: 29 Used: 30		New: 24 Used: 6	
		Used = writing first 5 pages			