

## BP 6146.11 Instruction

### Alternative Credits Toward Graduation

In order to meet individual student needs and encourage all students to complete their high school education, the Governing Board desires to provide flexibility in the completion of prescribed courses in accordance with law.

(cf. [6143](#) - Courses of Study)

(cf. [6146.1](#) - High School Graduation Requirements/Standards of Proficiency)

(cf. [6146.3](#) - Reciprocity of Academic Credit)

(cf. [6200](#) - Adult Education)

With the active involvement of parents/guardians, administrators, teachers, and students, the Board shall adopt alternative means for students to complete the prescribed course of study required for high school graduation. These alternative means shall be made available to students, parents/guardians, and the public. (Education Code [51225.3](#))

(cf. [1220](#) - Citizen Advisory Committees)

(cf. [6020](#) - Parent Involvement)

Upon receiving advance, written application by the student or their parent/guardian, the Superintendent or designee shall determine whether completion of the proposed alternative means would satisfy course requirements for graduation and what documentation shall be required, if any, to verify the student's successful completion (see E 6146.11). The Superintendent or designee shall make the final determination as to whether the student's completion of an alternative means is sufficient to satisfy the district's graduation requirements. Students shall be advised of the advantages and disadvantages of alternatives, especially in courses which are part of a sequential curricular program, such as mathematics or world foreign language.

When a grade is assigned by a private school, postsecondary institution, or other educational institution for completion of coursework, that same grade shall be awarded by the district provided that the Superintendent or designee has determined the alternative course to be substantially equivalent to a district course.

(cf. [5121](#) - Grades/Evaluation of Student Achievement)

Transfer students may present alternative evidence of proficiency in district-adopted outcome standards (See BP [6146.3](#), E 6146.11).

#### Legal Reference:

#### EDUCATION CODE

[35160](#) Authority of governing boards

[35160.1](#) Broad authority of school districts

[48412](#) Certificate of proficiency

[48645.5](#) Course credit, juvenile court schools

[48800-48802](#) Attendance at community college; advanced education

[51220](#) Areas of study; grades 7-12

[51225.3](#) Requirements for graduation

[51240-51246](#) Exemptions from requirements

[51420-51427](#) General Educational Development test

[51440](#) Veterans' education, evaluation and credit toward high school graduation

[51740-51741](#) Authority to provide instruction by correspondence

[51745-51749.3](#) Independent study

[51760-51769.5](#) Work experience education

[52300-52499.66](#) Career technical education

#### VEHICLE CODE

[12814.6](#) Teen driver's act

#### CODE OF REGULATIONS, TITLE 5

[1600-1635](#) Alternative credit

[10070-10075](#) Work experience education

[11500-11508](#) Regional occupational centers and programs

[11520-11523](#) Proficiency examination and certificate

[11700-11703](#) Independent study

#### UNITED STATES CODE, TITLE 20

[2301-2414](#) Strengthening Career and Technical Education for the 21st Century Act

Management Resources:

#### WEB SITES

California Department of Education: <http://www.cde.ca.gov>

(7/04 3/06) 7/08

### **~~Alternative Methods Of Meeting Graduation Requirements~~**

~~In order to meet individual student needs and encourage all students to complete their high school education, the Board of Trustees desires to provide flexibility in the completion of prescribed courses and outcome requirements in accordance with law.~~

~~The Board shall actively involve parents/guardians, administrators, teachers and students in helping the district develop alternative means for students to complete the prescribed graduation requirements.~~

~~(Education Code [51225.3](#))~~

#### ~~Alternatives For Coursework~~

~~The Superintendent or designee shall establish regulations under which the district may grant credits toward graduation for college courses and private instruction attended by district students. Credit towards graduation also may be granted pursuant to law for training received in the armed forces and for correspondence instruction from an accredited institution. No high school students shall be granted credit toward a high school diploma on the basis of General Education Development tests.~~

Students shall be advised of the advantages and disadvantages of alternatives, especially in courses which are part of a sequential curricular program, such as mathematics or foreign language, ~~or in courses~~

designed to prepare a student to meet the district's graduation Outcome proficiencies or the High School Exit Exam.

#### Demonstrating Proficiency in Outcome Standards: Transfer Students

Transfer students may present alternative evidence of proficiency in district-adopted outcome standards (See BP [6146.3](#), E 6146. 1)

(cf. ~~6142.7~~ Physical Education)

(cf. ~~6146.1~~ High School Graduation Requirements/Standards of Proficiency)

(cf. ~~6146.3~~ Reciprocity on Standards of Proficiency/Graduation Requirements)

#### Legal Reference:

##### EDUCATION CODE

~~35160~~ Authority of governing boards

~~35160.1~~ Broad authority of school districts

~~48645.5~~ Course credit, juvenile court schools

~~48800~~ ~~48802~~ Attendance at community college; advanced education

~~51220~~ Areas of study; grades 7-12

~~51225.3~~ Requirements for graduation

~~51241~~ ~~51246~~ Exemptions from requirements

~~51440~~ Veteran's education, evaluation and credit toward high school graduation

~~51740~~ ~~51741~~ Authority to provide instruction by correspondence

~~51760~~ ~~51769.5~~ Work experience education

##### VEHICLE CODE

~~12814.6~~ Teen driver's act

##### CODE OF REGULATIONS, TITLE 5

~~1600~~ ~~1635~~ Alternative credit

#### Management Resources:

##### WEB SITES

California Department of Education: <http://www.cde.ca.gov>

#### Policy TAMALPAIS UNION HIGH SCHOOL DISTRICT

Adopted: May 11, 1993 Larkspur, California

Revised: March 23, 1999

Revised: February 11, 2003

Revised: March 8, 2005

Revised: **xxxxxx, 2019**

## Alternative Credits Toward Graduation

### Alternative Methods Of Meeting Graduation Requirements

#### Alternatives for Coursework

The district may grant credit to a pupil regularly enrolled and in attendance in a district high school.

The district shall accept credit for coursework done in other institutions provided the course is in a subject included in the district's areas of study (Education Code [51220](#)): English, Social Sciences, Foreign Languages (\*World Languages), Physical Education, Science, Mathematics, Visual and Performing Arts, or Applied Technology. ~~Applied Arts, Vocational Technical, and Automobile Driver Training.~~

No more than 20 credits of the total required for graduation may be earned through alternative methods, except for credit earned in a juvenile court school or private foreign world language instruction. Exceptions to this limit must be approved by the principal.

#### Procedure to Acquire Alternative Credits Toward Graduation

##### ~~High School Credit for Alternative Coursework~~

The following procedure is to be used for all alternative coursework except that completed in a Juvenile Court School. ~~or presented by a transfer student as an alternative way to demonstrate district graduation outcome standards.~~

1. The student/family makes a written request using form E(1) 6146.11, Request for Alternative Credits for Graduation application on the appropriate form (E-6146.11(a) or E-6146.11(b)) to his/her their high school counselor prior to enrolling in the course.
2. The student/family is responsible for submitting additional course descriptions and/or courses of study as required by the district in order to determine whether or not a particular course may be taken to meet a graduation requirement.
3. The student's high school Principal and counselor must approve the request.
4. If coursework is undertaken at a credit issuing institution, it is the student's responsibility to make proper arrangements with the college institution for enrollment and transfer of credit. The college transcript should be sent to the student's high school of attendance.
5. If the coursework is being submitted for district evaluation and issuing of credit, it is the student's responsibility to provide documentation of the completion of the coursework and, if requested, examples of work.

#### Types of Acceptable Alternative Coursework

1. World Language\* Instruction

The district shall accept for credit world language courses successfully completed in a private school, provided that all of the following conditions are met: (5 CCR [1632](#)). \*World Languages is the title in the Tamalpais District rather than Foreign Languages

- a. The amount of credit sought equals at least one semester's work.

- b. The principal or designee determines that the student's achievement is equivalent to that expected of a student of comparable ability taking the same or similar instruction in district schools.

## 2. Correspondence/Distance Learning Courses

The district shall accept credit for correspondence and distance learning courses taken from an accredited institution or an institution which can demonstrate approval of its courses for the UC "a-g" requirements.

- a. The student is responsible for submitting additional course descriptions and/or courses of study as required by the district in order to determine whether or not a particular course may be taken to meet a graduation requirement.
- b. The student is responsible for providing official documentation of completion of the course.

The district may offer online courses for students from an accredited institution which can demonstrate approval of its courses for the UC "a-g" requirements.

- a. In these cases, the district is responsible for determining whether or not a particular course may be taken to meet a graduation requirement.
- b. The student's principal and counselor must approve the use of the online course.

## 3. Enrichment Programs

The district may award credit for coursework completed in enrichment programs, provided the coursework is:

- a. equivalent to at least one semester of high school work,
- b. in a subject included in the district areas of study,
- c. requires substantial new or advanced learning,
- d. not recreational,
- e. requires the student to produce work or demonstrate new skills, and, preferably, includes formal student assessment by the instructor.

Such coursework will be accepted towards the elective credits required for graduation unless the principal or designee determines that the content is equivalent to the district's course of study in a course required for graduation.

## 4. College Courses

Students in the district with highly specialized needs and interests may avail themselves of the opportunity to earn credit toward graduation for successful completion of courses taken in a community college, state university, state college, or accredited private college. Such credit may be granted only under the following conditions:

- a. Students may not enroll in a college course if a similar course is offered during the current year at the student's high school, except under unusual circumstances as determined by the principal or designee. Applications for concurrent enrollment in another community college or university must be individually reviewed by the principal or designee before being approved.
- b. The student must not have graduated from college.
- c. The credit is allowed toward high school graduation at the rate of five semester credits for three units earned in college.
- d. The student must assume responsibility for having the college transcript sent to the high school, and for following all necessary procedures.

## Juvenile Court School

The district shall accept for credit any coursework satisfactorily completed by students while detained in a juvenile court school or county or state-operated institution. District students who successfully complete district graduation requirements while so detained shall receive a diploma from the school they last attended. (Education Code [48645.5](#))

## Demonstrating Proficiency in Outcome Standards: Transfer Students

All students enrolled in the district are expected to meet the district-adopted outcome standards. Transfer students who, because of their enrollment date, do not have access to the district's required assessments, may submit alternative evidence of proficiency in specific areas. This evidence will be evaluated by the principal or designee (see BP [6146.3](#)) to determine if it meets district standards.

Regulation	TAMALPAIS UNION HIGH SCHOOL DISTRICT
Approved:	May 11, 1993 Larkspur, California
Revised:	February 11, 2003
Revised:	March 8, 2005
Revised:	xxxxxx, 2019

**Exhibit 6146.11** --- with track changes and as a revised copy, below:

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E 6146.11 Instruction

**Alternative Credits Toward Graduation**

**~~Alternative Methods Of Meeting Graduation Requirements~~**

REQUEST FOR ALTERNATIVE CREDITS FOR GRADUATION REQUIREMENTS OR HIGH SCHOOL CREDIT

~~HIGH SCHOOL CREDIT FOR A COLLEGE COURSE~~

PLEASE SEE DISTRICT MATERIAL FOR THIS EXHIBIT FORM E 6146.11

Exhibit TAMALPAIS UNION HIGH SCHOOL DISTRICT

version:Larkspur, California

revised: March 16, 1999

revised: ~~xxxxxx~~, 2019

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E 6146.11 Instruction

**Alternative Credits Toward Graduation**

REQUEST FOR ALTERNATIVE CREDITS FOR GRADUATION REQUIREMENTS OR HIGH SCHOOL CREDIT

PLEASE SEE DISTRICT MATERIAL FOR THIS EXHIBIT FORM E 6146.11

Exhibit

TAMALPAIS UNION HIGH SCHOOL DISTRICT

version:

Larkspur, California

revised: March 16, 1999

revised: ~~xxxxxx~~, 2019